



Cleveland Steel Container
An Employee-Owned Company

July 2, 2024

Subject: Order Modification Policy Change Announcement

Dear CSC Customer,

After careful consideration between the general managers at each of our pail plants and the rest of our management team, we have decided to adjust our company-wide order change/cancellation policy.

Effective immediately, our minimum 10 working day policy to move, change, or cancel a steel pail order from its intended production date will be **changed to a minimum of 15 working days**.

For example, if you have a steel pail order set to enter production on July 29th, 2024, the last day you can request to move, change, or cancel it is the end of business on July 8th, 2024.

If you have any questions about this policy change, please feel free to contact your customer service representative or regional sales manager via phone call or email. You can find your representative or sales manager directly on our website at [cscpails.com/locate](https://www.cscpails.com/locate).

Kindly,

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Vice President Sales

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An Employee-Owned Company

Cleveland Steel Container Corporation

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September 21, 2022

Subject: Order Placement Policy Change Announcement

Dear CSC Customer,

After careful consideration between the general managers at each of our pail plants, our management team, as well taking into account our reduced lead times, we have decided to adjust our company-wide order placement policy. Effective immediately, **customers will not be able to place any steel pail or cover order more than four months out from the current month.**

For example, if it is October 2022, the furthest out you could place your steel pail order is February 2023. That would be four months from the current month.

We are implementing this change due primarily to the large number of orders we are already receiving for 2023. While we appreciate the foresight from our customers, placing orders this far in advance can be a logistical nightmare for us. When we plan for certain steel pails to be built in advance, only for many of those orders to be changed or canceled since they were placed so far in advance, it wastes valuable time and resources for everyone.

The good news is that this new order placement policy and our reduced lead times will continue to allow us to help achieve our #1 goal to **“Make Good Pails and Deliver Them On Time.”**

If you have any questions about this order placement policy change, please feel free to contact your customer service representative or regional sales manager via phone call or email. You can find your representative or sales manager directly on our website at cscpails.com/locate.

Stay healthy,

Daniel Roether

Vice President of Sales

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